

TENDER CHECKLIST

Name of work:- Supply and Installation of Maintenance Free Earth Pits inside factory , BHEL Bhopal

Following documents needs to be submitted by Contractor during Technical evaluation

Sl. No.	Description	Contractor Comments
A	Technica PQC	
A.1	Contractor should have A-Class Electrical Contract License.	
A.2	Contractor shall have the experience of Maintenance/ Installation/ Testing & Commissioning of HT 11 kV or above electrical system or Earthing (Grounding) system, and contractor shall submit at least one copy of work order or purchase order completed in last 7 years ending last day of month previous to the one in which enquiry is invited. Minimum 1 (one) month of past experience is required.	Copy Enclosed (Yes / No)
A.3	Contractor shall submit copy of Work order and Work completion certificate/performance certificate	Copy Enclosed (Yes / No)
B	Financial PQC	
B.1	Average annual financial turnover during last 3 years ending 31st March-2021 should be at least Rs 1.26 lakh for better participation.	Copy Enclosed (Yes / No)
i	FY 20-21	
ii	FY 19-20	
iii	FY 18-19	
B.2	Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be the either of the followings: Three similar completed works costing not less than the amount Rs 1.68 Lakh/- OR Two similar completed works costing not less than the amount Rs 2.10 Lakh/- OR One similar completed works costing not less than the amount Rs 3.36 Lakh/-	Copy Enclosed (Yes / No)
B.3	Copy of Profit & Loss account and Balance Sheet of last three financial years ending 31st March-2021	Copy Enclosed (Yes / No)
i	FY 20-21	
ii	FY 19-20	
iii	FY 18-19	
1	Valid A A+ class electrical contractor License	Copy Enclosed (Yes / No)
2	Tender cost	Copy Enclosed (Yes / No)
3	EMD	Copy Enclosed (Yes / No)

4	EPF No.	Copy Enclosed (Yes / No)
5	ESI No.	Copy Enclosed (Yes / No)
6	PAN No.	Copy Enclosed (Yes / No)
7	GST No	Copy Enclosed (Yes / No)
8	Scope of work	Copy Enclosed (Yes / No)
9	Special Terms & conditions	Copy Enclosed (Yes / No)
10	MSME and/Or Startup Certificate	Copy Enclosed (Yes / No)
11	Test Certificate for Earth Electrode.	Copy Enclosed (Yes / No)
12	Test Certificate for Earth Enhancement Material	Copy Enclosed (Yes / No)

Following documents needs to be submitted by Contractor after award of Contract

Sl. No.	Description	Contractor Comments
1	Contractor will submit a non judicial stamp of Rs. 500/- (in Original) for agreement to be signed between the contractor & M/s. BHEL Bhopal will be effective from Start date of Contract	Yes / No
2	The character and antecedents of persons shall be verified by the contractor before their deployment through local police, collecting proofs of residence, driving license, bank account details, ESI No, recent photograph and a certification to this effect submitted to M/s BHEL Bhopal	Yes / No
3	Bank details of party for payment are to be submitted in BHEL's specified format (Annexure-VIII) and terms and condtions	Yes / No
4	SD @ 5% of contract value	Yes / No